



Book Club Nomination List

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Book Club Coordinator: Steve Waite

Book Club Nominations		
<p>Avoiding Project Disaster: Titanic Lessons for IT Executives</p> <p>Author: Mark Kozak-Holland</p>	<p>Imagine you are in one of Titanic's lifeboats, drifting away from the sinking ship. As you look back, you wonder how such a disaster could have happened. Titanic's maiden voyage was a disaster waiting to happen as a result of the compromises made during its construction project. This book explores how IT Executives & IT Project Managers can take lessons from this nuts-and-bolts construction project and apply them to their IT projects today. This book shows how the lessons learned from the disaster can be applied to IT projects today. In modern IT projects, we often have situations where we believe that we have designed, built, or launched a "perfect" solution. This book juxtaposes the Titanic story and modern IT projects so that we can learn from the disaster and avoid making similar mistakes.</p>	8
<p>Conflict 101</p> <p>Author: Susan Shearouse</p>	<p>We all know conflict is unavoidable, especially in the workplace. Whether it's a fight over resources, a disagreement about how to get things done, or an argument stemming from perceived differences in identities or values, it's a manager's role to navigate relationships, and build compromises and collaborations. "Conflict 101" gives readers the tools they need to ensure not only that employees get back on track, but that disagreements breed positive results. Readers will learn how to: build trust; harness negative emotions; encourage apologies and forgiveness; use a solution-seeking approach; and, say what needs to be said. Incorporating anecdotes taken from the author's twenty years of experience as a conflict resolution professional, the book helps readers more deeply understand how conflict is created, how to respond to it, and how to manage it more effectively.</p>	6
<p>Harvard Business Review on Building Better Teams</p> <p>Author: Harvard Business Review</p>	<p>Most teams underperform. Yours can beat the odds. If you need the best practices and ideas for superior team building--but don't have time to find them--this book is for you. Here are 10 inspiring and useful perspectives, all in one place. This collection of HBR articles will help you:</p> <ul style="list-style-type: none"> - Boost team performance through mutual accountability - Motivate large, diverse groups to tackle complex projects - Increase groups' emotional intelligence 	4
<p>The Secret Language of Leadership: How Leaders Inspire Action Through Narrative</p> <p>Author: Stephen Denning</p>	<p>The book introduces the concept of narrative intelligence—an ability to understand and act and react agilely in the quicksilver world of interacting narratives. It shows why this is key to the central task of leadership, what its dimensions are, and how you can measure it. The book's lucid explanations, vivid examples and practical tips are essential reading for CEOs, managers, change agents, marketers, salespersons, brand managers, politicians, teachers, parents—anyone who is setting out to change the world.</p>	3
<p>Great Projects (America)</p> <p>Author: James Tobin</p>	<p>The Epic Story of the Building of America, from the Taming of the Mississippi to the Invention of the Internet.</p>	3
<p>Negotiate to Win: The 21 Rules for Successful Negotiating</p> <p>Author: Jim Thomas</p>	<p>This indispensable guide covers all you'll ever need to know about negotiating, including: The 21 rules of successful negotiating -- and how to defend against them! "Quickies" -- specific tips on how to successfully negotiate with bosses, children, car dealers, contractors, auto mechanics, and many others Why Americans are among the worst negotiators on Earth How to overcome your natural reluctance to bargain Why win-win negotiating is so vital How to thoroughly prepare for your negotiations How to deal with counterparts who intimidate or harass you How to negotiate ethically -- and deal with those who don't How to negotiate more successfully across cultural lines Thomas's Truisms -- 50 memorable negotiating maxims The psychology of negotiating, historical illustrations, day-to-day applications, and much, much more!</p>	3

<p>Results without Authority (Controlling a Project when the Team doesn't Report to You)</p> <p>Author: Tom Kendrick</p>	<p>When you're a project manager with a team of people who don't technically report to you, your challenge is to get Results Without Authority. This book delivers proven techniques for controlling projects and managing diverse teams. The concepts in this book are essential for all project managers because they offer a productive alternative to "command and control" management techniques that can easily backfire. Tom Kendrick's system will help you get successful project results by showing how to establish and build: Control Through Process. Control Through Influence. Control Through Project Metrics. Control Through Project Initiation. Control Through Project Planning. Control During Project Execution. Controlling scope and other project parameters; Packed with invaluable guidance for controlling projects of all scopes and in any field, Results Without Authority will help novice and experienced project leaders get the best from their project teams.</p>	<p>3</p>
<p>Winners Never Cheat: Even in Difficult Times</p> <p>Author: Jon Huntsman</p>	<p>The way Jon conducts his business and lives his life will not only inspire you to be a better person, citizen, and entrepreneur, it also will give you hope that the good guys don't finish last." If you want to succeed in this economic climate, you simply have to make compromises. Right? Wrong. You can succeed at the highest levels, without sacrificing the principles that make life worth living. The proof? You're holding it. Jon M. Huntsman built a \$12 billion company from scratch, the old-fashioned way: with integrity. There were short-term costs and difficult decisions. There were tough times. Times just like today. But ultimately, leading with integrity wasn't just personally right for Huntsman, it also proved to be the best business strategy. In <i>Winners Never Cheat</i>, Huntsman tells you how he did it, and how you can, too. Think about the kind of person you want to do business with. Then, be that person-- and use this book to get you there.</p>	<p>2</p>
<p>Getting Naked: A Business Fable About Shedding The Three Fears That Sabotage Client Loyalty</p> <p>Author: Patrick Lencioni</p>	<p>Lencioni illustrates the principles of inspiring client loyalty through a fascinating business fable. He explains the theory of vulnerability in depth and presents concrete steps for putting it to work in any organization. The story follows a small consulting firm, Lighthouse Partners, which often beats out big-name competitors for top clients. One such competitor buys out Lighthouse and learns important lessons about what it means to provide value to its clients.</p>	<p>1</p>
<p>Napoleon on Project Management: Timeless Lessons in Planning, Execution, and Leadership</p> <p>Author: Jerry Manas</p>	<p>What is it about Napoleon Bonaparte that has led recognized leaders such as General George S. Patton to study his principles-and countless books on management and leadership to quote his maxims? What lessons can today's project managers and leaders learn from Napoleon's successes and failures? <i>Napoleon on Project Management</i> explores the key principles behind Napoleon's successes, the triggers that led to his downfall, and the lessons to be learned from his ultimate demise-and applies these lessons to modern-day project management and leadership at all levels.</p>	<p>1</p>
<p>The Advantage</p> <p>Author: Patrick Lencioni</p>	<p>There is a competitive advantage out there, arguably more powerful than any other. Is it superior strategy? Faster innovation? Smarter employees? No, the seminal difference between successful companies and mediocre ones has little to do with what they know and how smart they are and more to do with how healthy they are. In this book, Lencioni brings together his vast experience and many of the themes cultivated in his other best-selling books and deliver a first: a cohesive and comprehensive exploration of the unique advantage organizational health provides.</p> <p>Simply put, an organization is healthy when it is whole, consistent and complete, when its management, operations and culture are unified. Healthy organizations outperform their counterparts, are free of politics and confusion and provide an environment where star performers never want to leave.</p>	<p>1</p>

<p>Virtual Teams</p> <p>Author: Kevin Sheridan</p>	<p>The mere suggestion of employees working from home is enough to make many managers sweat. Faced with the prospect of managing an employee they can't even see, many discover that their managerial style just doesn't work anymore. As an increasing number of jobs can be executed from home, managers must learn how to adapt their leadership style to cater to remote employees. Based on years of research, The Virtual Manager provides any manager with the tools he or she needs to successfully work with virtual employees. Trust us: it's not like managing office-bound employees! This book is a tell-all user manual for a new generation of managers. To stay competitive in a global marketplace, it is essential to incorporate virtual employees into talent management strategy. The Virtual Manager arms managers with the knowledge they need to become effective virtual leaders, including actionable advice on how to:</p> <ul style="list-style-type: none"> • Leverage the top engagement drivers for virtual employees • Develop or alter policies and procedures to fit virtual employees' needs • Impact business outcomes through a flexible work strategy 	<p>1</p>
<p>Manager Guide to Virtual Teams</p> <p>Author: Kimball & Mareen Fisher</p>	<p>Globalization and new technologies have made team collaboration from distant geographical locations—on the road, from home or client sites, even on the other side of the globe—a routine part of business. Managing these teams requires new skills and sensitivities to maximize team and organizational performance. Emphasizing pragmatism over theory and offering helpful tips instead of vague observations, Manager's Guide to Virtual Teams helps you bridge the communication gaps created by geographical separation and get peak performance from employees you rarely see. You will learn how to:</p> <ul style="list-style-type: none"> • Keep team members in remote locations motivated and involved • Coach for peak performance via e-mail, telephone, teleconference, and videoconference • Help widely scattered team members understand their contribution to the business • Build consensus for decisions among virtual team members • Learn effective communication and feedback techniques for enhancing team performance 	<p>1</p>
<p>Reinventing Project Management</p> <p>Author: Aaron Shenhar & Dov Dvir</p>	<p>Projects are the engines that drive innovation from idea to commercialization. In fact, the number of projects in most organizations today is expanding while operations is shrinking. Yet, since many companies still focus on operational excellence and efficiency, most projects fail--largely because conventional project management concepts cannot adapt to a dynamic business environment. Moreover, top managers neglect their company's project activity, and line managers treat all their projects alike--as part of operations. Based on an unprecedented study of more than 600 projects in a variety of businesses and organizations around the globe, "Reinventing Project Management" provides a new and highly adaptive model for planning and managing projects to achieve superior business results.</p>	<p>1</p>
<p>Project Management for Profit</p> <p>Author: Joe Knight, Roger Thomas & Brad Angus</p>	<p>Conventional project management systems too often fail to tell you whether you are making money, or what to do about it if you're not. Periodic financial reports aren't helpful, so it can be nearly impossible to tell whether the whole thing is profitable until the final accounting long after the project is complete.</p> <p>Here, the author shows every project manager, no matter how small his or her company, how to run projects differently. Readers will learn to: 1. Accurately track progress on a weekly basis; 2. Create transparency so that everyone working on the project see exactly how they're doing; 3. Identify the need for change orders as they happen and 4. Communicate weekly with customers bad news as well as good so that customers are never surprised (or outraged)</p> <p>The approach is easy-to-implement, field-tested, and aimed at maintaining profitability, meaning it serves an unmet and growing need.</p>	<p>1</p>
<p>Emotional Intelligence for Project Management</p> <p>Author: Anthony Mersino</p>	<p>In order to run projects successfully, project managers need to master more than the requisite technical knowledge. The more complex the project, the more significant their interpersonal skills become to achieving a successful outcome. Without the people skills necessary to lead effectively, even the most carefully orchestrated project can quickly fall apart. Emotional Intelligence for Project Managers introduces readers to the basic concepts of emotional intelligence and shows how to apply them to their project goals. Readers will learn how to: Set the tone and direction for the project Communicate more effectively Improve listening skills Create a positive work environment Motivate, coach, and mentor team members Productively handle stress, criticism, and blame And more. Complete with checklists and self-assessments, this handy guide enables project managers to apply these important skills to their projects right away.</p>	<p>1</p>