



# Level 4

## Free Training: IT Project Cost Estimation

Learn techniques required to accurately estimate information technology projects from early stage rough order of magnitude (ROM) estimates through change requests during project execution.

**When:** May 14, 15, and 16; 9 AM until 1 PM Pacific Time each day

**Where:** Webex (test connection at <https://www.webex.com/test-meeting.html>)

**Cost:** Free, but reservations required. Email [Jeff@level4ventures.com](mailto:Jeff@level4ventures.com)

This training is appropriate for Project Managers, Business Analysts, Lead Developers, Contracting Officers, Project Sponsors, CIO/CFOs, and anyone else responsible for information technology estimating, budgeting, acquisition, management, or approval.

### Topics Covered

- Introduction to Effective Estimation
- Defining and Documenting Requirements
- Early Sizing of Project Scope
- Turning Requirements into Estimates
- Reviewing Results, Documenting Your Estimate
- Capturing Actuals, Updating Forecasts
- Estimating Change Requests
- Dealing with Risk
- Governance
- Wrap-Up



Earn 24 Professional Development Units (PDUs). Also meets COR annual training requirements.



### About the Instructor

William is one of the world's leading cost model development experts. He has personally estimated over 500 information technology projects, including large projects for the Franchise Tax Board, Department of Child Support, Department of Social Services, Board of Equalization, Employment Development Department plus many commercial and Federal organizations. He has written 27 published books, over 100 articles, and three columns dealing with a variety of management and technology issues.